

**Town of Dover  
Board of Health, April 12, 2010**

The regular monthly meeting of the Dover Board of Health was held in Town Hall, 37 N. Sussex Street, Dover.

Board President Marie Hoffman called the meeting to order at 7:00 pm and announced that the meeting complies with the requirements of the Open Public Meetings Act and has been duly advertised and posted.

Secretary Donna Cook called roll.

**ROLL CALL**

**PRESENT:** Marie Hoffman, Irene Hansen, Donna Cook,  
Darlene Kasko, Sandra Scarneo, Judith Rugg,  
Christopher Chapman, Constance Sibona-Foster

**ABSENT:** All Present

**ALSO PRESENT:** Jack Delaney, Alderman  
Donald Costanzo, Health Officer

**A motion to accept the minutes from the March 2010 regular meeting of the Board of Health** was made by Irene Hansen, and duly seconded by Sandra Scarneo.

**ALL AYES; NO NAYS**

**CORRESPONDENCE:**

1. Letter from University of Michigan to the HO dated 3/2/10; re: public health certification program.
2. Letter from Highmark Medicare Services to the HO dated 3/3/10; re: thank you.
3. Letter from NJ Dept. of Human Services to the HO dated 3/8/10; re: NJ Family Care.
4. Letter from the NJDHSS to the HO dated 3/17/10; re: H1N1 grant budget revision approval.

5. Letter from the Essex Regional Educational Services Commission to the HO dated 3/18/10; re: summer food service program.
6. Letter from the NJDHSS to the HO dated 3/24/10; re: elimination of PHPF.

President Marie Hoffman asked if there was any significant correspondence. The HO briefly mentioned correspondence from the State regarding new restrictions placed on NJ Family Care. Also, the HO stated that the letter from the NJDHSS regarding the elimination of PHPF effective July 1<sup>st</sup> had very important implications for health education services.

### **OLD BUSINESS:**

Copies of the monthly report for March 2010 were distributed to the board for review.

The HO reported to the Board that H1N1 clinics continue to be offered at the nurse's office on Thursdays at 2:00 pm. Persons wanting a vaccination must call to schedule an appointment. Scheduling for H1N1 vaccinations will continue throughout the spring season.

With the advent of spring outdoor season comes increased animal control activities. Namely, increased risk of exposure to wild animals and, in particular, dog bites. During the month of March there was increased animal related activity.

At last month's meeting board member, Judy Rugg, mentioned a nearby pit bull that is capable of jumping its fence. The ACO investigated this issue and noted that the dog resided at 5 Fred Terrace and was not licensed. A summons was issued and a letter advising the dog owner to control the animal will be sent.

Sandra Scarneo asked about a summons issued to a dog owner at 302 S. Morris Street for the dog at large at 115 Brook Drive. The HO explained that the loose dog was found at 115 Brook Drive where it was picked-up by the Animal Control Officer.

Connie Foster suggested that the health department write an article for the next newsletter on dog licensing and related animal control issues.

Because of the severe flooding that occurred in March, a special collection of flood-damaged debris was coordinated and conducted on March 26<sup>th</sup>. The special collection was for property owners along streets that were underwater and blocked off.

The HO reported that on March 24<sup>th</sup>, the health department conducted a male cancer screening program. The clinic was the first time we did a male cancer screening that was not shared with other communities. The program was fully registered and was highly successful.

Other health education programs that were conducted over the past month:

- 3/3; 3/10; 3/17; 3/24/ 3/31: Move Today exercise program
- 3/9: Health ME program; Little Bears Day Care Center

Nursing Activities:

- Immunization Audits: remaining centers & public schools completed.
- H1N1 Vaccinations on Thursdays (by appointment).
- Male Cancer Screening Program on March 24<sup>th</sup>.
- Bone Density Screening planning and coordination.
- Infectious Disease Control activities.

### **NEW BUSINESS:**

The health department will be doing select Hepatitis-B vaccinations for first responders under the blood borne pathogens program. The Health Officer has purchased the vaccine and the public health nurse has standing orders to administer the shots.

Influenza surveillance activity is still around. The level is currently at: SPORADIC. The board briefly discussed H1N1 and the purchase of seasonal flu vaccine. The HO stated that H1N1 will be one of the three strains of flu incorporated in this year's trivalent seasonal flu vaccine.

The HO explained the implications of eliminating Public Health Priority Funding for the 2<sup>nd</sup> half of the year. Because the grant is used for health education services, an alternate source of funds must be found to continue the service. The HO will look for way to continue to pay for the service.

The upcoming Bone Density Screening Program is scheduled for April 29. Persons interested in participating must register at the health department and submitted a \$10 fee.

### **THE MEETING WAS OPENED TO MEMBERS OF THE BOARD WHO WISHED TO DISCUSS ANY PARTICULAR ISSUE.**

Connie Foster mentioned a college student she recently referred to HO for help on a student project. Ms. Foster complimented Don for helping the student who is a Dover resident.

Ms. Foster brought up a past problem with a blue house on the corner of Penn Avenue and Fourth Street. Persons have complained about garbage bags at the curb and called the health department only to be told that they need to call Code Enforcement. The shifting from one department to the next is confusing.

This led to a discussion about how garbage complaints are handled; i.e. being helpful; public perception considerations; providing timely information; and returning phone calls. Ms. Foster commented that it is a good practice to get information when requested rather than transfer calls.

In another matter, Connie Foster had a “Serv-Safe” food handler’s class flyer that cited a NJ State law requiring retail food establishments to attend a special food handling course by January 2010.

The HO explained that effective January 2, 2010, Risk Type 3 retail food establishments are required under state law to send a person in charge to a ‘Certified Food Protection Manager’ course. The Serv-Safe training classes are offered in multiple languages and the certification is valid for 5 years. Dover Risk Type 3 restaurants have been notified of the regulation and are the health department is in the process of compliance.

**THE MEETING WAS OPENED TO MEMBERS OF THE GENERAL PUBLIC  
WHO WISHED TO DISCUSS A PARTICULAR ISSUE.**

No members of the general public were present.

Upon completion of the public portion of the meeting, President Marie Hoffman entertained a motion to adjourn the meeting. **A motion to adjourn the meeting** was made by Christopher Chapman and seconded by Donna Cook.

**ALL AYES; NO NAYS**

**MEETING ADJOURNED**